

**The 13th International Conference and Workshops on
Technology and Chinese Language Teaching (TCLT13)**
(第十三屆國際漢語電腦教學研討會)

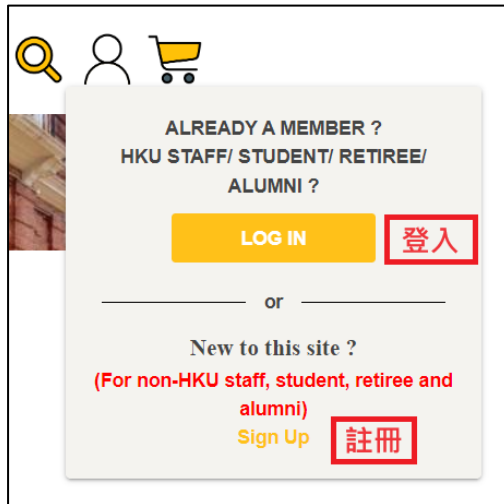
1. 進入付款連結

<https://onlinepytsysprd.feo.hku.hk/event/112117?code=867c507e6264489fac8c9f8047f007d6>

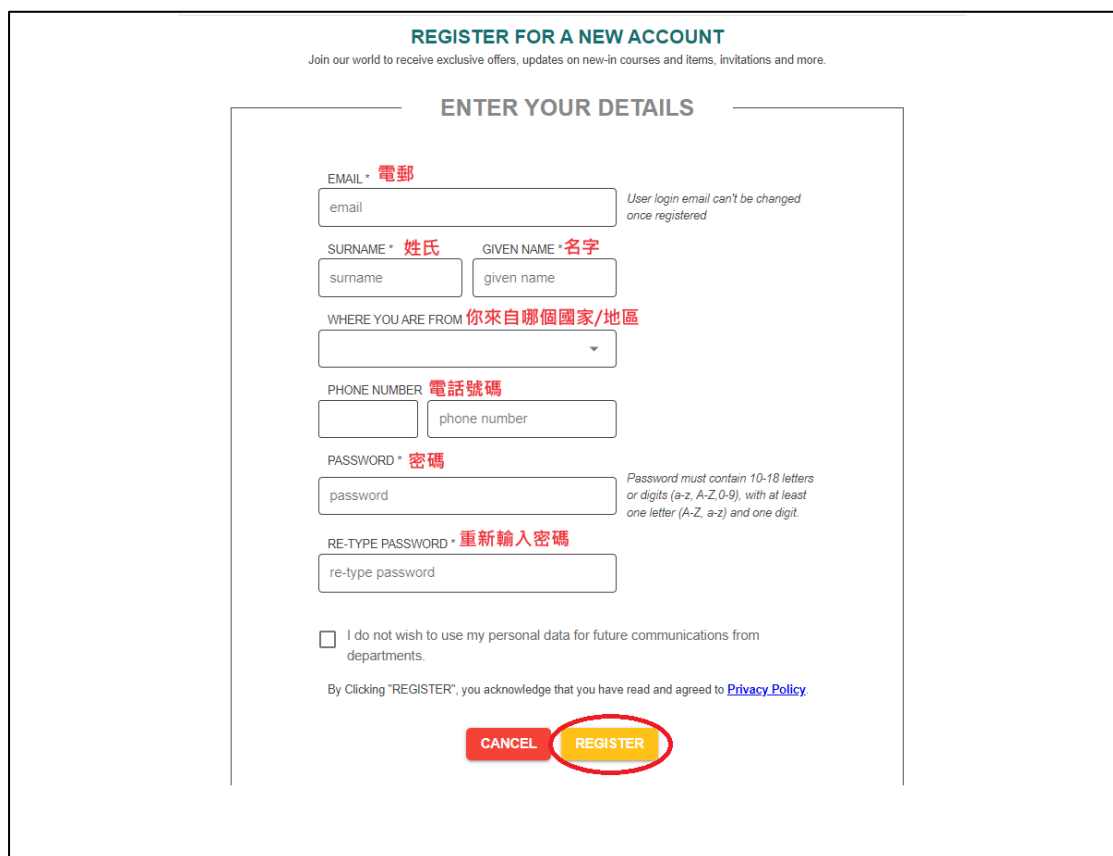
2. (大學的付款平台需要作簡單、一次性的註冊登記) 按左上中間人像按鈕



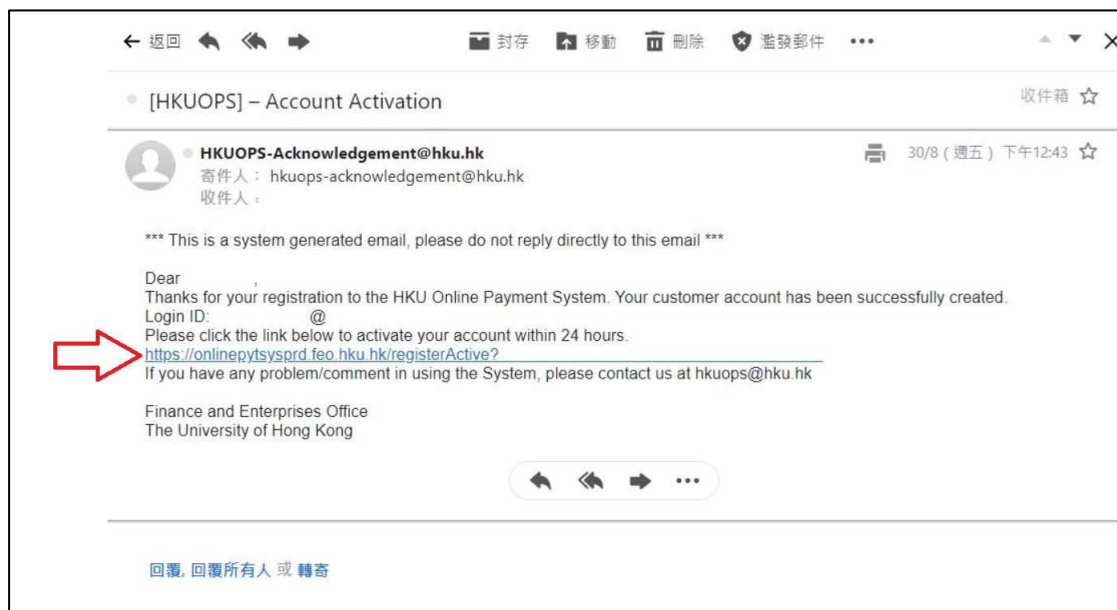
再按 “Sign Up” 以註冊新帳戶。如你曾經註冊，可直接登入。

A light gray rectangular overlay with rounded corners. At the top left are three icons: a magnifying glass, a person, and a shopping cart. The text inside reads: "ALREADY A MEMBER ? HKU STAFF/ STUDENT/ RETIREE/ ALUMNI ?" followed by a yellow "LOG IN" button and a red-outlined "登入" button. Below this is a horizontal line with "or" in the center. Then it says "New to this site ? (For non-HKU staff, student, retiree and alumni)" followed by a yellow "Sign Up" button and a red-outlined "註冊" button.

3. 填妥註冊帳戶所需資料然後按” REGISTER”

A registration form titled "REGISTER FOR A NEW ACCOUNT" with a subtitle "Join our world to receive exclusive offers, updates on new-in courses and items, invitations and more." The main heading is "ENTER YOUR DETAILS". The form fields include: "EMAIL * 電郵" (with a note "User login email can't be changed once registered"), "SURNAME * 姓氏" and "GIVEN NAME * 名字", "WHERE YOU ARE FROM 你來自哪個國家/地區" (a dropdown menu), "PHONE NUMBER 電話號碼", "PASSWORD * 密碼" (with a note "Password must contain 10-18 letters or digits (a-z, A-Z, 0-9), with at least one letter (A-Z, a-z) and one digit."), and "RE-TYPE PASSWORD * 重新輸入密碼". There is a checkbox for "I do not wish to use my personal data for future communications from departments." and a note "By Clicking 'REGISTER', you acknowledge that you have read and agreed to [Privacy Policy](#)". At the bottom are two buttons: "CANCEL" and "REGISTER" (which is highlighted with a red circle).

4. 完成註冊後會收到驗證郵件 (如下圖)，請點擊郵件中的連結確認，才完成帳戶註冊程序。



5. 點選你的付費項目, 輸入Name of Accepted Author, 並在 "SPECIAL REQUEST / REMARK" 輸入 "Submission ID" 及 "Affiliation", 以資識別。

A screenshot of a shopping cart page titled "YOUR SHOPPING CART". At the top, there are tabs for "CART", "PAYMENT", and "CONFIRM". Below the tabs is a table with columns: "ITEM", "QTY", "UNIT PRICE HK\$", and "TOTAL HK\$". The table contains one item: "The 13th International Conference and Workshops on Technology and Chinese Language Teaching (TCLT13) (第十三屆國際漢語電腦教學研討會) - Registration Fee". The quantity is 1, the unit price is 198.00, and the total is 198.00. Below the table, there are fields for "VENUE" (*** Online Mode ***), "DATE & TIME" (10 Oct 2026 to 11 Oct 2026), "Name of accepted author *", and "SPECIAL REQUEST/REMARK".

6. 按 **ADD TO CART** 把已選項目加入購物車

7. 然後按右上角的購物車，點選 **CHECK OUT** 及 **PROCESS PAYMENT >>** 結賬

PROCESS PAYMENT >>

8. 選取適合你的付款方式再按

CART

PAYMENT

CONFIRM

PAYMENT SETTLED BY

Credit Card

☐   

☐ 

Mobile Payment

☐  

☐  

PROCESS PAYMENT >>

9. 繳費後系統會即時把收據電郵給付款人。如需要蓋有印章之發票作報銷憑據，請把該電子收據轉寄至 cacler@hku.hk，並註明“本人需要蓋有印章之發票作報銷憑據”，俾便辦理。